

HACSA W. 4. a.

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Dorothy Cummings, Deputy Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #10-C-0017 for the Cresview Villa Furnace and Water Heater Replacements.

AGENDA DATE: June 9, 2010

I. MOTION :

IT IS MOVED THAT HCH MECHANICAL, INC. BE AWARDED A CONTRACT #10-C-0017 FOR THE CRESVIEW VILLA FURNACE AND WATER HEATER REPLACEMENTS AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the Cresview Villa Furnace and Water Heater Replacements, located at Cresview Villa, 350 South Second Street, Creswell, Oregon.

III. DISCUSSION

A. Background:

Cresview Villa is a single story, thirty-four unit apartment complex occupied by elderly and disabled residents. All of the apartments are one-bedroom units. Fourteen of the units were built in 1966; the twenty other units were built in 1972.

The project work includes, but is not limited to, the removal and replacement of thirty (30) gas-fired furnaces and water heaters. The existing furnaces will be replaced with high-efficiency models.

Eighteen (18) of the existing water heaters will be replaced with tank-type, high-efficiency models. Twelve (12) of the existing water heaters will be replaced with "tank-less type" high-efficiency models.

The architect's drawings, and the specification sections, included in the project manual, detail the work to be accomplished.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work. Five bids were obtained, and the **lowest bidder** is responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the **lowest bid** has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to HCH Mechanical, Inc.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract, **and performance and payment bonds**. It is anticipated that all other necessary documents could be processed by June 11, 2010 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON**

ORDER NO.

)IN THE MATTER OF ACCEPTING A
)BID AND AWARDED CONTRACT
)#10-C-0017 FOR THE CRESVIEW
)VILLA FURNACE AND WATER
)HEATER REPLACEMENTS

WHEREAS, at a duly publicized time and place on May 20, 2010, Brian Shafer of the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #10-C-0017 for the Cresview Villa Furnace and Water Heater Replacements.

WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that HCH Mechanical, Inc. be awarded the contract for the Cresview Villa Furnace and Water Heater Replacements, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2010

Chairperson
HACSA Board of Commissioners

5/27/10
270

IN THE MATTER OF ACCEPTING A BID AND AWARDED CONTRACT #10-C-0017 FOR THE CRESVIEW VILLA FURNACE AND WATER HEATER REPLACEMENTS.



Housing And Community Services Agency of Lane County
300 West Fairview Drive, Springfield, OR 97477

(541) 682-4090 • Fax (541) 682-3875 • TTY (541) 682-2565

BID RECAP SHEET

Contract #10-C-0017

Cresview Villa Furnace and Water Heater Replacements

AWARDING A CONTRACT FOR THE CRESVIEW VILLA FURNACE AND
WATER HEATER REPLACEMENTS OWNED BY THE HOUSING AND
COMMUNITY SERVICES AGENCY OF LANE COUNTY

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
HCH Mechanical, Inc. Eugene, Oregon	\$169,700.00	#1
Comfort Flow Heating, Inc. Springfield, Oregon	\$274,085.00	#4
Twin Rivers Plumbing, Inc. Eugene, Oregon	\$343,094.00	#5
Mahalo Heating & Air Conditioning, LLC Roseburg, Oregon	\$201,576.00	#2
Harvey & Price Company, Inc. Eugene, Oregon	\$257,600.00	#3

This is a true and accurate account of the bid opening results
for this project on May 20, 2010

Brian Shafer, Contract Administrator